



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

Office of the Deputy Chancellor for Operations

December 8, 2014

Dear Mr. Jones,

Congratulations! The District of Columbia Public Schools would like to extend an invitation to your organization, **Calvin Coolidge Alumni Association Inc.**, to become an afterschool service provider beginning in the spring of SY14-15. This allows you, the provider, to access to DCPS facilities for programming, recruiting, and working together to increase student achievement across the District. As the agreement lasts for three years, your organization will not have to reapply until the spring of SY 2016-2017.

Please, note that DCPS reserves the right to require providers to submit annual year-end reports and program attendance data, the right to conduct site checks, and to ask the provider to support and improve afterschool opportunities for DCPS students.

Before you start programming in DC Public Schools, you will be asked to complete and return to the Office of Out-of-School Time Programs agreements required to occupy program space in public schools. You will receive an email with detailed explanations about the agreements and the deadline to turn them in. **Please note that providers will not be allowed to start programs in school without submitting all required documents.**

We are very excited to collaborate with your organization. If you have any questions or concerns, please feel free to contact our office at 202-442-5002.

Sincerely,

Daniela Grigioni

Daniela Grigioni
Manager of External Relation for Afterschool, Office of Out-of-School Time

Recommendations from the Vetting Committee for Out-of-School Time

Provider's Name: **Calvin Coolidge Alumni Association Inc.**

Recommendations by Program Area

Program Development Information
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| <ol style="list-style-type: none">1) Outlines clear and concise goals2) Implementation model reflects stated goals3) Components appeal to target population and encourage long-term participation4) Respond to and reflects student/parent needs5) Program design complements school day without replication |
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Strengths and Weaknesses:

- The program of the Coolidge Alumni Association is varied and strong, with parent workshops, Healthy eating seminars, and job training

Data and Accountability

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| <ol style="list-style-type: none">1) Collects data for program evaluation2) Uses data for program improvement3) Fiscal capacity exist to implement the program successfully |
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Strengths and Weaknesses:

- Weakness: data needs to reflect the program success

Administrative

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| <ol style="list-style-type: none">1) Provides for safety of students2) Adequately insured for the duration of the partnership3) Staffing practices and job description are aligned with job expectations4) Provides adequate scheduling |
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Strengths and Weaknesses:

- **Please send an updated insurance certificate as the one submitted just expired on December 7th.**

FINAL RECOMMENDATIONS: